



TIIS TSOH SIKAAD CHAPTER

SCHOLARSHIP POLICY AND PROCEDURES

I. AUTHORIZATION

Pursuant to Tiis Tsoh Sikaad Chapter Resolution TTS-00-00-000 approves the Chapter Scholarship Policies and Procedures for all eligible registered community members with funds to assist with cost of tuition and books.

Tiis Tsoh Sikaad Chapter is given the authority to locate and approve funds for Chapter Scholarship funds to provide students who are registered voters with assistance to assist with costs associated with higher education, i.e., tuition, books, and etc.

II. PURPOSE

Tiis Tsoh Sikaad Chapter Scholarship Assistance Program serves eligible community members and provide them the opportunity to achieve their educational goals. This opportunity is a privilege with the intent for recipients to return to Tiis Tsoh Sikaad Community to help develop their community.

III. PRIVACY ACT STATEMENT

All application files shall be kept confidential by Tiis Tsoh Sikaad Chapter prior to Tiis Tsoh Sikaad Chapter administration to disclosing information the applicant must submit a signed disclosure statement.

IV. DEFINITIONS

- A. Academic Term: The duration of one semester, one quarter, one trimester or summer sessions as required for an accredited education institution.
- B. Applicant: Voter registered community member applying for Tiis Tsoh Sikaad Chapter Scholarship assistance.
- C. Award: Specified amount of money granted for scholarship assistance for an academic term or academic year for all completed applications that has gone through the review and approval process.
- D. Credit Hour: A unit of academic credit representing number of classes taker per semester, quarter, trimester, etc.

V. RESPONSIBILITIES OF THE APPLICANT

- A. The applicant shall abide by and comply with the Tiis Tsoh Sikaad Chapter Scholarship Policies and Procedures. These requirements shall include, but are not limited to, submitting verification of active Chapter register, scholarship application, current letter of admission/continuous enrollment verification, letter of interest and class schedule and unofficial transcript.
- B. The applicant shall comply with requirements of the educational institution.

- C. The applicant shall fulfill his/her academic obligations and comply with all applicable laws, policies, rules, regulations and procedures of the Tiis Tsoh Sikaad Chapter.

VI. GENERAL ELIGIBILITY

- A. All applications must include: letter of admissions or continuation of enrollment, verification of voter registration, letter of interest, and sealed official transcript if mailed shall be received by Tiis Tsoh Sikaad Chapter.
- B. All applicants must have active voter registration with Tiis Tsoh Sikaad Chapter at the time he/she is applying for scholarship assistance. Should the applicant be a minor (under 18 years of age) parents/legal guardian's voter registration shall apply.
- C. Student shall maintain a cumulative grade point average of 2.0 and above.
- D. Tiis Tsoh Sikaad Chapter Scholarship assistance is based on the availability of scholarship funds.

VII. DEADLINES FOR SCHOLARSHIP ASSISTANCE APPLICATIONS

- A. All applicants shall comply with the following deadlines:

Fall Semester	Begins July 1st	End July 31 st
Spring Semester	November 1 st	End December 15th

VIII. NOTIFICATION FOR SCHOLARSHIP ASSISTANCE STATUS

- A. All applicants with the required attachments should be submitted to the Tiis Tsoh Sikaad Chapter Administration and will be date stamped.
- B. The Tiis Tsoh Sikaad Chapter Manager in consultation with Chapter Officials shall review applications to determine eligibility and forward to Chapter membership for approval at a duly called Chapter meeting.
- C. Checks will be issued to the educational institution after the application are approved at the Chapter meeting. The checks will be issued within ten (10) business days after approval.
- D. The Tiis Tsoh Sikaad Chapter Manager shall notify determined ineligibility applicant(s) in writing within five (5) working days after deadline.

IX. FUNDS ALLOCATION

A.	Full Time Undergraduate	\$400.00
B.	Part Time Undergraduate	\$200.00
C.	Full Time Graduate	\$600.00
D.	Part Time Graduate	\$300.00
E.	Post Graduate	\$600.00
F.	Full Time AA	\$200.00
G.	Part Time AA	\$100.00

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| H. | High School Enrichment | \$ 150.00 |
| I. | Prep Tuition | \$ 100.00 |

X. REASONS FOR DISQUALIFICATION

- A. The applicant intentionally falsify information to obtain scholarship assistance.
- B. If the student fails to maintain the required GPA of 2.0.
- C. Student is penalized or dis-enrolled by the educational assistance.

XI. PROCEDURES FOR DISQUALIFICATION

- A. Repay the amount of the scholarship assistance that was awarded.

XII. PENALTIES

- A. Student will not be eligible for scholarship assistance for at least two (2) semesters. If a student does not repay they will be disqualified.

XIII. AMENDMENT

Tiis Tsoh Sikaad Chapter Scholarship assistance policies and procedures may be amended as deemed necessary.